



# Northeastern Catholic District School Board

## REPLACEMENT OF A TRUSTEE

Policy Number: T-11

Authority: 98-172/11-182/15-116/18-92  
20-12/23-92

### POLICY STATEMENT

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Trustees of the Northeastern Catholic District School Board (NCDSB) occupy positions of public trust and confidence. Trustees are an integral part to governance in a Catholic school system, and serve students and communities across the broad geographic jurisdiction of the Board. In the event that a position becomes vacant for any reason before the expiration of the term for which the Trustee was elected, the NCDSB shall endeavour to appoint a qualified replacement as soon as possible and in accordance with the *Education Act*, to ensure the scope of responsibilities are executed by a complete Board of Trustees.

### REFERENCES

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*Education Act*

Part VII Board Members – Qualifications, Resignations, and Vacancies

Board of Trustees Procedural By-Law

NCDSB Administrative Procedure

APT011 Replacement of a Trustee

### DEFINITIONS

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Nil.

### POLICY REGULATIONS

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- 1.0 A Trustee vacancy shall be addressed in a manner consistent with the *Education Act*.
- 2.0 The Secretary of the Board shall report the cause of a vacancy at the first Public meeting of the Board after the cause is known. Subsequently, the remaining Trustees shall pass a resolution declaring the office vacant effective on the date of the meeting, or on the date provided for by the *Education Act*.
- 3.0 Administrative procedures shall outline specific details and requirements of filling a vacant office of trustee in accordance with the *Education Act* and the Procedural By-Law of the Board of Trustees.